## Encompass Vendor Services



## **Vendor Services**

- AUS
- ICE Fees
- Income & Credit Analyzers: Basics
- Verification & Vendors:
  - Work Number
  - TrueWork
  - AccountChek
  - DataVerify
  - MI Center
  - Transcript & SSA Requests
  - CoreLogic
  - Factual Data
- Mavent (Compliance)
- Appraisal Orders: Reggora



### Automated Underwriting (AUS)



### Services – DU/LP

Home Pipeline Loan Conta	acts Dashb	oard Reports											
Borrowers Patrick and Lorrain	ne Purchaser	~ <b>2</b>							Ор	en Web View	Search AllRe	gs 🔽 🖸 effold	
1234 MI Way Cypress, TX 77433	(	1st Loan #: 000100305 Loan Amount: \$425,000.00	LTV: 85.000/85.000/85.000 DTI: 14.127/15.200	Rate: 7.625%	E	st Closing Date: 03	8/28/2025 Apps ~	Archived					
1 Alerts & Messages Log	R	Compliance Service - Did Not Pase	8							Order	Preview	View Error List	Fee Details
Compliance Review - Did Not Pass     eConsent Accepted - Lorraine Pur     eConsent Accepted - Patrick Purc	02/17/25 02/17/25 02/17/25	Ordered Date/Time         02/17/2025           □<	Underwriting My Providers All Providers					×					
Loan document uploaded     Loan document uploaded     Loan document uploaded	02/17/25 02/17/25 02/17/25		Select a provider and click Select a provider and click Select Select a provider and click Select Se	ubmit.			Mo	reinfo					^
Documents esigned	02/17/25		Freddie Mac's Loan Produ Fannie Mae EarlyCheck Fannie Mae's UCD Collecti	ct Advisor System to :	System		<u>Mo</u> Mo	re info re info re info	Se	lect the Al	JS type ti	nat	
Forms     Tools     Services       >> Order Credit Report       >> Access Lenders       >> Search Product and Pricing       >> Request Underwriting       >> Order Appraisal       >> Order Flood Certification			Location: Main			S	ubmit Can	cel	FAIL 2025-02- TX *	DU - F LP - Fl Encompas	s will yo pricing tion: NMA ILMC s will sto	p	
» Order Title & Closing     » Order Doc Preparation			Borrower: Patrick P	urchaser					ar	mileston	e if the AUS is n	ot	
» Register MERS		Loan Status: FAIL						* CI	ick on a review head	der hyperlink to n	avigate directly	to that section of	the review
Show in Alpha Order	~	ATR/QM	<u>TILA/ High</u> RESPA <u>Cost</u>	Higher Priced	<u>State</u> Rules	<u>License</u>	NMLS	<u>GSE</u>	Enterprise Rules	HMDA	Oth	<u>ner</u>	~

#### **ICE Fees**



#### **ICE Fees**



## Income & Credit Analyzers



## Services - Analyzer

- The **Income and Credit Analyzer** is an exciting integration that will automatically analyze Income documentation and credit reports, as they become available in our loan.
- The Analyzer will **automatically trigger** once it's received sufficient information/documentation on the file. You will receive a message notification and see the analyzer button appear on the work area header.

🚹 🚮 Alerts & Messages 🛛 Log							
eConsent Not Yet Received	12/20/24						
Income analyzer has open issues	02/09/25	Open Web View	Search AllRegs	Analyzers	🖆 efolder 🗐 🛃		
		Archived					
						•//	
						M/I FINANC A Subsidiary of M/I	IAL, Homes, I

## Income & Credit Analyzer

 The Income and Credit Analyzer should be reviewed by the Loan Officer, prior to submittal and then again during *each* review (processing, Branch UW).

If the *most* conservative income calculated by the analyzer is used, then, **Automated Approval** is appropriate.

If the branch wishes to use a higher calculation from the analyzer (or otherwise), the branch will need to document the file and submit to Corp UW as a **Full Approval** 

Additional Information	
Employee Loan	Automated Approval
	Full Approval



## Services - Analyzer

#### FHA | 000100142 | FX25012 | > Data Mapper

FHA   000100142   FX25012	> Data Mapper							
Documents DefaultConfig <i>C</i>		Paystub 01/13/2025						
• Paystub 01/13/2025		Paystub 1pg						
1 Paystub 01/13/2025		The Analyze	r will NZ LIFE INSUR	ANCE COMPANY		Period Beginning:	11/01/2024	
		prompt the LC	0 & LS GOLDEN HILLS	DRIVE		Period Ending:	11/15/2024	e.
Data Fields         Not mapped         Mapped           Expense Type <td>Ignored All</td> <td>be address</td> <td>ed. 99-6844</td> <td>5416-1297</td> <td></td> <td>Pay Date:</td> <td>11/15/2024</td> <td>·ð.</td>	Ignored All	be address	ed. 99-6844	5416-1297		Pay Date:	11/15/2024	·ð.
MN State Income Tax	IGNORE					ALC: BUILD	*	
Alimony Child Support Garnishments L	Loan		Filing Status: Married filing	ng jointly		DATE NEW? 1	179401017	
Payroll Medicare Tax Payroll Social Secur	rity Tax		Exemptions/Allowances: Federal: Standard Wit	hholding Table		APT 110		
Life Ins Imp In	IGNORE					Brechtlich mit	ALC: 101128	
Alimony Child Support Garnishments L	Loan							
Payroll Medicare Tax Payroll Social Secur	rity Tax	Farninge	rate hour	s this period	vear to date			
Fe Caftria Purc	IGNORE	Regular	2717.67 86.6	7 2,717.67	56,830.05			
Alimony Child Support Garnishments	oan	Gtl		9.20	193.20	Your federal taxable	e wages this period are	
Payroll Medicare Tax Payroll Social Secur	rity Tax	Aip Bonus			4,763.00	\$2,490.05		_
-		Freeshare Imp			511.85	Other Benefits and		-
Freeshare Imp	IGNORE		Gross Pay	\$2,726.87	62,298.10	Information	this period total to date	. <u> </u>
Alimony Child Support Garnishments L Pavroll Medicare Tax Pavroll Social Secur	Loan rity Tax					Apl Balance	189.33	252%
		Deductions	Statutory			Tot Work Hours	86.67	
Income Type			Federal Income Tax	-134.21	3,949.96			
Freeshare Imp	IGNORE		Social Security Tax	-154.75	3,561.95	Important Notes		6/5
Base Overtime Commissions Bonus	Tip Income		Medicare Tax	-36.19	833.04	OVERTIME AND LOST P	AY WILL BE FOR THE WEEKS OF	
Shift Differentials Paid Time Off			MN State Income Ta	× -102.33	2,465.71	10/06/2024 THRU 10/26/2	024	
Military Rations Allowance Military Variable Housing Allowance			Other			Additional Tax Wit	thholding Information	
1			Dental	-27 .64*	580.44	Taxable Marital Status:		
			Hsa	-16 .66*	349.86	MN: Married		
			life Inc Imp In	_0_20	102 20	Exemptions/Allowarices.		

### Services - Analyzer

#### FHA | 000100142 | FX25012 | Alok Bhalla > Income Analyzer

2

Ð	INCOME TOTAL MONTHLY	, \$5,774.64 Sur	mmary					
5	Summary							
8	Alok Bhalla			TOTAL ADJUSTED MON	ITHLY INCOME			
	GENERATE WORKSHEE	ET		\$5,774.64	1			
\$	7 out of 70 Failed							\$5,774.64
ō	• Failed (7) • Waived (0)	) O All (70)	Worksheet	Generate " pushes a	Base Pay: \$5,412.39 Bonus: \$362.2	25		
2- X-	^ Alok Bhalla		the eF	older				
<u>.</u>	Is the FHA case number as date within the last 6 mont	ssignment hs?						
	Does the property address Application and FHA Case	on the Loan Number						
	Are the SSI Tax Calculation paystub consistent with cu	is on the irrent tax						
	Do the income amounts in match the income amounts	the LOS s used for						
	Does the case number date om the assigned date o	e in the LOS n the FHA						
	Does the borrower's name Case Number Assignment	on the FHA Document						
() OU	Is the bonus income trend allowable tolerance?	within the						
4.3.0.6								

(i) Locked

#### Income & Credit Analyzer

EMPLOYMENT			\$7,490.37 🗹
∧ BASE PAY Salary			\$6,850.00 🔽
Annual Trending	2024	2023	2022
Total Months Worker As a Branch UW it is important that	10.97 months	12 months	12 months
Avg Base Pay Incom correctly submitting loans for	\$6,850.00	\$6,523.35	\$5,923.84
Trending forth by UW.	▲ 5.01%	▲ 10.12%	-
Hartford Financial So 9/8/15 - Present Remember, if we are not using the default income (most conservative) from our income analyzer, the loan MUST be initially submitted as a full approval.	2024 🔽 EVOE	2023 🔽 EVOE	2022 VOE
Pay Frequency	⊘ Annually	_	_
Gross Base Pay	\$82,200.00	\$78,280.14	\$71,086.12
(E)VOE Avg Hours / Period	-	_	-
Projected Monthly Income	\$6,850.00	-	-
→ Months Paid Per Year (seasonal/teachers)	-	-	-
Actual YTD Avg Income	\$6,796.72	\$6,523.35	\$5,923.84
→ Months Worked	all 10.97 all 10	Ø 12	Ø 12
Period End Date	11/29/2024	2023	2022



A Subsidiary of M/I Homes, Inc.

### **Income & Credit Analyzer**

Hartford Financial Services Group Inc. [Hartford Financial Services Group, Inc.] Primary 9/8/15 - Present



Corp UW will review the submission and determine if we have sufficient documentation to justify the higher income



## Services - Analyzer



## Work Number



### Services – Work Number

Home Pipeline Loan Cont	acts Dasht	Reports											
Borrowers Patrick and Lorrain	ne Purchaser	~ <b>2</b>							Oper	Web View	Search AllF	egs 🛛 🖸 eFold	
1234 MI Way Cypress, TX 77433		1 <sup>st</sup> Loan #: 000100305         L           Loan Amount: \$425,000.00         E	TV: 85.000/85.000/85.000	Rate: 7.625%		Est Closing Date: 0	3/28/2025 Apps V	Archived					
🚺 💽 Alerts & Messages 🛛 Log	D.	Compliance Service - Did Not Pass								Order	Preview	View Error List	Fee Details
Compliance Review - Did Not Pas:     econsent Accepted - Lorraine Pur     econsent Accepted - Patrick Purc	02/17/25 02/17/25 02/17/25	Ordered Date/Time 02/17/2025	Verifications					×					
Loan document uploaded	02/17/25		Select a provider and click S	ubmit.									~
Loan document uploaded     Documents esigned	02/17/25		Equifax Verification Servic Truework - Verification of I AccountChek 3n1 (VOAV	es (API Version) ncome and Employm DIE)	lent		Partner Co Partner Co Partner Co	onnect onnect				]	
Forms     Tools     Services       > Order Flood Certification       > Order Title & Closing	^								Select Ver complete: and Acc	ification Work N ountChe availa	you wou umber. ek are cu ible.	lld like to Fruwork rrently	
» Order Doc Preparation								:					
» Register MERS						5	Submit Can	cel	TX				
» Order AVM													
» Order Mortgage Insurance	B		Borrower: Patrick P	urchaser									
» Request HMDA Management													
» Order Additional Services													
» Order Verifications	~	Loan Status: FAIL						* Ci	lick on a review heade	r hyperlink to i	navigate direc	lly to that section of	the review
Show in Alpha Order		ATR/QM	<u>TILA/ High</u> RESPA Cost	Higher Priced	<u>State</u> Rules	License	NMLS	GSE	Enterprise Rules	HMDA	0	ther	

#### **Services – Work Number**

				Help X
NEW INSTANT ORDERS	RESEARCHED ORDERS ORDER ST	ATUS		
BORROWER		ORDER TYPE	ADD OPTIONAL VALUES	
Andy America		All Employers Within 24 Months (VOI)	Add Values	
Amy America		All Employers Within 24 Months (VOI)	Add Values	
	Select the borrower (s) you'd like to run Work Number on			

Click "Place Order"

#### Services – Work Number



Document Viewer		×
Ð	1 /5 ∧ √ 70% √ ⊖ ⊕ Download ▼ G Q Zoom Out	i
<b>E</b> MY 1	AVERGCA XXX 497-2222 CURRENT AS OF: 00 10 19901	Ц
ORDE Verfloa Puritica Puritica Tecking	ER INFORMATION     0 for:     06-2025       alion Type:     VOI     00       stable Furges:     Consumer's application for credit       stable Furges:     SV019722803       rg Humber:     SV01972803	
EMPL Emaior Adate Adate Ch: State 2 p Co Emotor	LOYER Construction of the second seco	
CLIDI		
		Cancel

### **TrueWork**



#### **Services – TrueWork**



#### Set up your Truework account

Welcome to Truework! Looks like you haven't set up your Truework credentials in Encompass. Here're two ways to get you started:

Add your Truework credentials in Encompass.

If you forgot your Truework password,
 click here to resetyour password and then add your credentials in Encompass.

Don't have Truework credentials or need help? That's ok! Email teams@truework.com to get you set up.

For something else, please contact us at **support@truework.com** Please include the request id **138470704676252576578289577046540872485** with your support request The first time you run Truework, you will need to login using your credentials

#### **Services – TrueWork**



#### **Services – TrueWork**

Truework	My Requests	Start a New Verification		Close
	Step 2 of 2 Additional Info	rmation		
	Select the type of verification ar for all borrowers selected from a Verification Type Employment Only A report verifying an employee's dates of employment A report verifying an employee's and dates of employment	nd upload authorization forms the previous step. tob title, employment status, and		
	Authorization Form - All Borrower To prevent a delay in your request, p the last 90 days. Select your document(s) from Select Doc	s blease upload a form signed within Encompass Documents folder cument(s)	Attach the borrower authorization and then click "Submit Verification Request"	
	← Cancel	Submit Verification Request		-

## AccountChek



#### ACCOUNTCHEK°



Log in to order service	The first time you run AccountChek, you will need to login using your credentials
These credentials will be saved for future use. Verifler Username * Verifler Password *	
Cancel Submit	

#### ACCOUNTCHEK°



loan file.	
	Please note: you ca see an existing
Alice Firstimer Alerts	orders from this screen as well.
jyates@mihomes.com None View Existing Orders (1)	
Last 4 SSN: 9991	

**Create a New Order** For Borrower: Alice Firstimer X **Create a New Order** For Borrower: Alice Firstimer 🗸 Order VOA Order VOIE Refresh Period \*. Select the X refresh and 60 transaction period. They V Order VOA Order VOIE default to 60 — Transaction / Account History \* days. - Refresh Period \* -60 60 — Transaction Submitting... Submit 60 Submit Your request to create a new AccountChek order was successfully submitted. Order updates will only show here after you have closed out of the loan file so that Encompass can update the loan file.



#### ACCOUNTCHEK°



Exit

**A** 

# DataVerify DRIVE



Pipeline Loan Contacts Dashboard Reports Home Search AllRegs 📴 eFolder 🚽 🔒 🗙 ~ 2 Borrowers Patrick and Lorraine Purchaser Open Web View 1234 MI Way 1st Loan #: 000100305 LTV: 85.000/85.000/85.000 Rate: 7.625% Est Closing Date: 03/28/2025 Archived Cypress, TX 77433 Loan Amount: \$425,000.00 DTI: 14.127/15.200 Not Locked S FS: Austin WebApps ~ Compliance Service - Did Not Pass View Error List ... Fee Details. 🚺 🔣 Alerts & Messages Log Order Preview Compliance Review - Did Not Pas: 02/17/25 Fraud/Audit Services X Ordered Date/Time 02/17/2025 eConsent Accepted - Lorraine Pur 02/17/25 eConsent Accepted - Patrick Purc 02/17/25 My Providers All Providers Loan document uploaded 02/17/25 Select a provider and click Submit. Loan document uploaded 02/17/25 Loan document uploaded 02/17/25 DataVerify DRIVE (EPC) Partner Connect Documents esigned 02/17/25 Tools Services Forms ~ » Order Flood Certification » Order Title & Closing FAIL 2025-02-17 » Order Doc Preparation TX » Register MERS Submit Cancel >> Order AVM Location: Main » Order Mortgage Insurance Borrower: Patrick Purchaser » Order Fraud/Audit Services » Request HMDA Management » Order Additional Services Loan Status: FAIL \* Click on a review header hyperlink to navigate directly to that section of the review » Order Verifications v TILA/ High Higher Enterprise State <u>GSE</u> ATR/QM License **NMLS HMDA** Other Show in Alpha Order RESPA Cost Priced Rules Rules

O Encompass - Build 24.3.0.5 - https://BE11372539.ea.elli	emae.net\$BE11372539 - processor - 3011372539				-	o ×
<u>E</u> ncompass <u>V</u> iew <u>L</u> oan <u>F</u> orms Ve <u>r</u> ifs <u>T</u> ools	<u>S</u> ervices <u>H</u> elp					
Home Pipeline Loan Contacts Dashboard	Reports					×
DATI-VERIFY.						×
			Order DRIVE			
		No order e	exists for this loan			
Participants Included on this Loan						+
NAME	PARTICIPANT TYPE	LICENSE	NMLS ID	FULL ADDRESS	PHONE	
M/I Financial, LLC	Lender 2		50684	4131 Worth Ave. Suite 460 Columbus, OH 43219		
Jon Hand	Loan Originator		196314		281-205-2130	
M/I Homes of Austin, LLC	Seller					
settlement	Settlement Company					
Queue Corporate Underwriting	Underwriter					
M/I Financial, LLC	Lender		50684	4131 Worth Ave. Suite 460 Columbus, OH 43219		
Processor User	Processor				614-123-4567	
Queue Corporate Underwriting	Underwriter 2				614-418-8000	
Jon Hand	Loan Officer				281-205-2130	

**, LLC** 

DATA ERIFY				Online Report PDF Report View/Ar Success Order was	s successfully sent.	
DRIVE Score 0 Auto Refer	IDVerify O Auto Refer	AppVerify 0 Auto Refer		Original Order:         02/23/2025 1:26:02 PM           Last Update:         02/23/2025 1:26:02 PM           Number of times scored:         1		
ALL CONDITIONS ORDER (0)						
Conditions	Hide Cleared 🔵 👔	2209: Borrower 1 (Income)			Condition Status	
High Severity	$\wedge$	•			· · · · · · · · · · · · · · · · · · ·	
2209: Borrower 1 (Income) Borrower's stated income varies from income disclosed	d on another lender's loan.	Description Borrower's stated income				
1042: Settlement Company, Consumer Na Participant name(s) is on the OFAC watchlist.	ame Variation (Ineligible/Watchlist)	Scoring Analysis	attions will appear after the DRIVE thas been run. Address them and update the status			
A200-001: Settlement Company, Consume Participant(s) name is on HIGH RISK Watchlist(s).	er Name Variation (Ineligible/Watchlist)	Reported income. \$15,00				
1011: Borrower 1 (SSN) Name(s) other than borrower showing in Credit Header	r history.	Recommendations Review income documentation. Ord	ler a 4506 tax return verification to verify income.			
1021: Borrower 1 (SSN) Social Security Number does not appear to be a valid n	number.	Comment History				
1004: Borrower 1 (Citizenship) Input SSN is a tax processing number (ITIN) issued by t ccepted as identification for non-tax purposes.	he IRS for taxpayer filings. ITINs should not be offered or a	-				
Medium Severity	!	Condition Status	Comments			
2418: Borrower 1 (Employment) Employer phone number type is suspicious (special ser	rvice indicated not normally used for regular phone lines).	Select status			0/3000	
Low Sovarity	$\square$	-	Add comments or resolution explanation			
Comment History	Select status Add cor	nment			Comments Optional	
Cleared	regarding	j status Clear.			Add to Order	
Open	Outstand	ing, etc.				
Select status V	Add comments or resolution explanation		0/3000			
			Comments Optional			
			Add to Order		M/I FINANC A Subsidiary of M/	I Homes, Inc.

DATAVERIFY.				Online Report	PDF Report	View/Add Participants	Order DRIVE	$\times$
DRIVE Score	IDVerify 0	AppVerify 0			Original Order: Last Update:	02/23/2025 1:26:02 PM 02/23/2025 1:26:02 PM		
	Auto Refer	Auto Refer		Numbe	er of times scored:	1		
Conditions	Hide Cleared 🕥 🚊 👻	2209: Borrower 1 (Income)					Condition St	tatus
High Severity     2209: Borrower 1 (Income)     Borrower's stated income varies from income disclosed on anoth	er lend Click the "Order" tab and then Submit order to refresh the report	<b>Description</b> Borrower's stated income varies from income o	lisclosed on another lender's loan.				-	
1042: Settlement Company, Consumer Name Var Participant name(s) is on the OFAC watchlist.	iation (mengiole/ watermat)	Scoring Analysis Reported income: \$15,000.00						
4200-001: Settlement Company, Consumer Name Participant(s) name is on HIGH RISK Watchlist(s).	e Variation (Ineligible/Watchlist)	Recommendations						
1011: Borrower 1 (SSN) Name(s) other than borrower showing in Credit Header history.		Review income documentation. Order a 4506	ax return verification to verify income.					
1021: Borrower 1 (SSN) Social Security Number does not appear to be a valid number.		Comment History						
1004: Borrower 1 (Citizenship) Input SSN is a tax processing number (ITIN) issued by the IRS for pted as identification for non-tax purposes.	taxpayer filings. ITINs should not be offered or acce	Condition Status	Comments				0/	3000
Medium Severity	!	Cleared	Add comments or resolution explanation					
No Conditions Fo	ound							
V Low Severity	(!)						Comments (	Optional
No Conditions Fo	ound						Remove From Or	der
							Submit Or	der

DATAVERIFY.						Online Report	PDF Report	View/Add Participants	Order DRIVE
DRIVE Score 301(0) High Caution	IDVerify 947(0) Pass		AppVerify 301(0) High Caution			Numbe	Original Order: Last Update: er of times scored:	02/23/2025 1:26:02 PM 02/23/2025 1:28:06 PM 1	
ALL CONDITIONS ORDER (0)									
Conditions	Hide Cleared 🔵		2209: Borrower 1 (Incon	ne)					Condition Status
<ul> <li>High Severity</li> </ul>									Cleared
2209: Borrower 1 (Income) Borrower's stated income varies from income disclose	ed on another lender's loan.		Description Borrower's stated income va	aries from income dis	sclosed on another lender's loan.				
Participant name(s) is on the OFAC watchlist.	Name Variation (Ineligible/Watchlist)		Scoring Analysis Reported income: \$15,000.0	00					
A200-001: Settlement Company, Consum Participant(s) name is on HIGH RISK Watchlist(s).	ner Name Variation (Ineligible/Watchli	st)							
O 1011: Borrower 1 (SSN) Name(s) other than borrower showing in Credit Head	ler history.		Recommendations Review income documentat	tion. Order a 4506 ta	x return verification to verify income.				
Social Security Number does not appear to be a valid	d number.		Comment History						
1004: Borrower 1 (Citizenship) Input SSN is a tax processing number (ITIN) issued by ccepted as identification for non-tax purposes.	y the IRS for taxpayer filings. ITINs should not be o	ffered or a	02/23/2025 1:27:59 PM	xmlmifepc	Cleared Processor User				
Medium Severity		!	Condition Status		Comments				
<ul> <li>Low Severity</li> </ul>		!							0/3000
(1) 4005: Borrower 1 (Occupancy) Borrower(s) residence address is invalid per United S	itates Postal Service.		Select status		Add comments or resolution explanation				
(!) 2432: Borrower 1 Employer 1 (Employme Employer address is greater than 100 miles from hom	ent) ne address per phone directory search results.								Comments Optional
() 1010: Borrower 1 (SSN) Name other than borrower prior to borrower history s me (possible last name change).	showing on Credit Header Search but with the sam	ne first na 🔻							Add to Order

#### **MI Center**



### **MI Center**

• Using the **MI Center** tool in Encompass, you can pull PMI quotes directly from the MI companies.

Borrowers mur ben								
123 New Drive			1st Loan #: BB1	241000050	LTV: 100.000/100	.000/100.000	Rate: 5.000%	Es
Scottown, OH 45678			Loan Amoun	t: \$300,000.00	DTI: /		Not Locked	2
Alerts & Messages	Log		Borrower Su	mmary - Originat	on			
eConsent Not Yet Received	d 1	10/17/24	Channel	Banked - Retail	~		Application Date	10/17/2024
			Current Status	Active Loan			V Date	e //
			Borrower Inf	ormation		No co-ap	plicant	Order Fraud
			Borrower		82	Co-Borrowe	er 🚱 🏖 🛛 Co	opy From Borrower
			Vesting Type	Individual	~	Vesting Type		~
			First Name	Thur Demo		First Name		
			Middle			Middle		
			Last Name	Davis	Suffix	Last Name		Suffix
			SSN	111-11-1111		SSN		_
			Marital Status	Married	<b>T</b>	Marital Status		7
Tools Consis			Preferred Co	ontact Method - S	elect All That Apply	Preferred C	Contact Method - Sel	→ lect All That Apply
Fee Variance Worksheet	55	^	Home Phone		30	Home Phone		3
Anti-Steering Safe Harbor Dis	closure		Work Phone		_ ສັ	Work Phone		
Net Tangible Benefit			Cell	703-625-0637		Cell		
Compliance Review ECS Data Viewer				Accept Text/SMS			Accept Text/SMS	
MI Center			Home E-mail	jeff.davis@ice.co	m 🗌 🖂	Home E-mail		
Status Online			Work E-mail			Work E-mail		
Amortization Schedule			Social Securi	tv Number Verifi	cation			



#### **MI Center**

MI Center

#### Mortgage Insurance Center /

#### Compare Rate Quotes



View By 

Product

– 🗆 🗙

O Provider

# Transcripts & SSA Requests



### **Transcripts & SSA Requests**

DATAVERIFY.

**DataVerify Verifications** 

Loan Information			Contact Inf	ormation	
Select Borrower	Loan Number	000100593	Requester	Name	Catherine Monasterio
Alice Firstimer -	Borrower	Alice Firstimer	Requester	Phone	813-393-5737
			Requester l	Email	cMonasterio@mihomes.com
Order Verifications Check Status		* For	every product selecte	ed, input a minimum of one year and at	ttach the form. Attach audit trail if not appended to form
			21		
Individual Products					
Select Products Ente	er Transcript Years*			Form*	Audit Trail
✓ 1040 Borrower 202	3 2022 ҮҮҮҮ ҮҮҮҮ			Ø	Ø
W2 Borrower					_
1099 Borrower					
SSA Borrower			Mach your 4506c		
	Requester Email format inc	orrect. Please enter valid email address an	form as well as the audit log.		
Customer Support 1-866-895-3282		Orders may not be cancelled once submitte	ч		Close Order

#### **Transcripts & SSA Requests**

Select Documents and Files							×
Document Groups (eDisclosures)						Browse:	
ALL DOCUMENTS 1 Selected							Upload
DOCUMENT FOLDER	ATTACHED FILES	DESCRIPTION	FOR BORROWER PAIR	DOCUMENT STATUS	STATUS DATE	SOURCE	UPLOAD STATUS
1003 - URLA	1003 - URLA.pdf		Alice Firstimer	ready to ship	04/23/2025	EFolder	
1003 - URLA	Sample LOX.pdf		Alice Firstimer	ready to ship	04/23/2025	EFolder	
Affiliated Business Arrangement Disclos	Affiliated Business Arrangement Disclosure	Affiliated Business Disclosure	Alice Firstimer	received	04/22/2025	EFolder	
Change of Circumstance Cover Letter	Change of Circumstance Cover Letter		Alice Firstimer	received	04/22/2025	EFolder	
Cover Letter	Cover Letter		Alice Firstimer	received	04/22/2025	EFolder	
Escrow Account Information	Escrow Account Information		Alice Firstimer	ready to ship	04/23/2025	EFolder	
Escrow Account Information	Escrow Account Information.pdf		Alice Firstimer	ready to ship	04/23/2025	EFolder	
Escrow Account Information	Escrow Account Information.pdf		Alice Firstimer	ready to ship	04/23/2025	EFolder	
Home-Ownership Counseling Acknowle	Home-Ownership Counseling Acknowledg		Alice Firstimer	received	04/22/2025	EFolder	
How to Stop Unsolicited Mortgages	How to Stop Unsolicited Mortgages	Select your	Alice Firstimer	received	04/22/2025	EFolder	
HUD Approved Homeownership Couns	HUD Approved Homeownership Counselin	documents	Alice Firstimer	received	04/22/2025	EFolder	
Important Items After Your Loan Approv	Important Items After Your Loan Approval		Alice Firstimer	received	04/22/2025	EFolder	
IRS 4506C - Request for Transcript of Ta	IRS 4506C - Request for Transcript of Tax F		Alice Firstimer	received	04/22/2025	EFolder	
Loan Commitment	Loan Commitment.pdf	Loan Commitment	Alice Firstimer	received	04/23/2025	EFolder	
Loan Commitment	Loan Commitment.pdf	Loan Commitment	Alice Firstimer	received	04/23/2025	EFolder	
Loan Commitment - TX	Loan Commitment - TX.pdf	Loan Commitment - TX	Alice Firstimer	received	04/23/2025	EFolder	ESign = Audit Trail
Loan Commitment - TX	Loan Co IRS 4506C - Request for T	Transcript of Ta IRS 4506C - Request for Tr	anscript of Tax F	Dublin Jefferson Farms	received	04/30/2025	EFolder
- I I I V I	IRS 4506C - Request for T	Transcript of Tal IRS 4506C - Request for Tr	anscript of Tax F	Dublin Jefferson Farms	received	04/30/2025	, der
	IRS 4506C - Request for T	Transcript of Te 3a834e6f-1e46-4dae-8958	-9c8a7b656024	Dublin Jefferson Farms	received	04/30/2025	ESign

### **Transcripts & SSA Requests**

							Dataverity v	erificatio
oan Information					Contact Informat	tion		
elect Borrower			Loan Number	000100626	Requester Name		Jeff Davis	
Dublin Farms			Borrower	Dublin Farms	Requester Phone	1	925-227-7075	
							<u>  </u>	
rder Verifications	Check Status		Messages		×			
rder Verifications	Check Status		Messages	n received. Order is being processed.	×	_		_
rder Verifications Orders Order Id	Check Status Order Date	Last Upo	Messages Authorization	n received. Order is being processed.	× ars	Status	PDF	-
rder Verifications Orders Order Id 41235876	Check Status Order Date 05/12/2025 09:10:53 AM	Last Up 05/12/2	Messages Authorization dated	n received. Order is being processed.	× ars , 23, 22	Status <u>Pending</u>	PDF C	
rder Verifications Orders Order Id 41235876 41155737	Check Status Order Date 05/12/2025 09:10:53 AM 04/30/2025 01:00:29 PM	Last Up 05/12/2 04/30/2	Messages Authorizatio	n received. Order is being processed. DUBLIN FARMS	× ars , 23, 22 23, 22	Status <u>Pending</u> <u>Pending</u>	PDF C C	



### Flood



#### CoreLogic

#### CoreLogic<sup>®</sup>

CREATE ORDER



Loan	Information	
------	-------------	--

LOAN NUMBER		
000100593		
PROPERTY ADDRESS	COUNTY	
123 MAIN ST	TRAVIS	
AUSTIN, TX 78703		
BORROWER	CO BORROWER	
ALICE FIRSTIMER		



## CoreLogic

CoreLo	ogic						FLOOD	×
	Document Viewer						×	
	₽	1 /2	^ <b>~</b>	x 100% ~ $\ominus$ $\oplus$	Download 🔻		A	
		DEPARTMENT O Federal Emergen STANDARD FLOOD HAZARI	DF HOME Ncy Mar D DETE	ELAND SECURITY nagement Agency ERMINATION FORM (SF	HDF)	OMB Control No. 1660-0040 Expires: 09/30/2023		
			SE	ECTION I - LOAN INFORMATI	ON			
		1. LENDER/SERVICER NAME AND ADDRESS M/I Financial, LLC 4131 Worth Ave. Suite 340 Columbus, OH 43219		2. COLLATERAL DESCRIP more information.) 123 MAIN ST AUSTIN, TX 78703	TION (Building/Mobile I	Home/Property) (See instructions for		
		<u>Attn</u> : Catherine Monasterio		Borrower: First	mer, Alice			
		3. LENDER/SERVICER ID #	4. LOAN 00010	N IDENTIFIER 00593	5. Amount of FLC	OD INSURANCE REQUIRED		
				SECTION II				
		A. NATIONAL FLOOD INSURANCE PROGRAM	(NFIP) C	COMMUNITY JURISDICTION				
		1. NFIP Community Name	2.	County(ies)	3. State	4. NFIP Community Number		
		AUSTIN, CITY OF	TF	RAVIS	тх	480624		
		B. NATIONAL FLOOD INSURANCE PROGRAM 1 NFIP Map Number or Community-Panel Number	(NFIP) D er 2	NEIP Man Panel 3	Sthere a Letter of Man	Change (LOMC)?		

#### **Factual Data**



### **Factual Data**

Factual Data					LOGIN INFORMAT	
Borrowers • Alice Firstimer	Requested	By Lo erio	an Number )00100593			
ORDER INFORMATION	ORDER STATUS				/	
Request Type • New Request / ~ Report On • Individual / ~ ✓ Auto - import liabilities.	Reference Number Select values Report Type • Credit Report Check this box to exclud zero balances when you import the liabilities.	Branch ID Select vi le	alues	Credit Bureaus ✓ Experian ✓ Equifax ✓ TransUnion Innovis	Request Type • New Request V	
lorrower	Last Name F	First Name Alice	DOB 5	\$\$ <b>#</b> xxxx-xxx-99991	Retrieve an existing report Reissue report Upgrade To Mortgage Only Add Bureaus	
	Street Address C	City	State 2	Zip	LQCC Refresh Report Force New Report	
Borrower Current Address	123 West Lane Avenue	Columbus	ОН	43210-1114	Close Submit	/I FINANCIAL, L A Subsidiary of M/I Homes, Inc.



Alerts & Messages	D.	M/I Borrower Summary - Origination					
Net Consent Not Yet Received	04/04/25						
🔊 Three-Day Disclosure Requiremen	04/04/25	Channel Banked - Retail V RESPA	6 Entered Yes V Application Date 04/04/2025				
Send Initial Disclosures	04/08/25	Current Status Active Loan	HMDA Action Date //				
		Borrower Information	✓ No co-applicant	Additional Information			
		Borrower	Co-Borrower 🚱 🎘 Copy From Borrower	Employee Loan			
		Vesting Type Individual	Vesting Type V	Initial UW Submission Type			
		First Name Alice	First Name	·			
		Middle	Middle	Underwriting Stage			
		Last Name Firstimer Suffix	Last Name Suffix				
		SSN 991-91-9991	SSN				
		DOB 01/01/1989	DOB //	Services			
		Marital Status Married	Marital Status				
		Preferred Contact Method - Select All That App	ly Preferred Contact Method - Select All That Apply	Order Credit			
		Home Phone	Home Phone	Product and Pricing			
		Work Phone 305 609 5286	Work Phone	ICE Fees			
				Order DU 🕐 Order LPA			
		Accept Text/SMS	Accept Text/SMS	Mortgage Insurance			
Forms Tools Services	•	E-mail Cmonasterio@mihomes.co	E-mail	Run Mavent			
M/ Borrower Summary - Origination	^						
1003 URLA - Lender	_						
1003 URLA Part 1		Current Address	Current Address	The Work Number			
1003 URLA Part 2		Foreign Address	Foreign Address	AccountChek 3 in 1			
1003 URLA Part 3		Street Address 9991 WARFORD STREET	Street Address	Order Fraud			
1003 URLA Continuation		Unit Type	Unit Type	Order Appraisal			
2015 Itemization		Unit #	Unit #	Order Flood			
RegZ - LE		City DAWSON	City				
Loan Estimate Page 1		State IA	State				
Loan Estimate Page 2		Zip 50066	Zin	MI Prequal Letter			
Loan Estimate Page 3		Country UIS	Country				
Request for Transcript of Lay					-		

To view Run/view Mavent, go to the MI Borrower Summary – Origination Screen and select Run Mavent (you can also go through Services tab)







Review the report and use the header to see if you can troubleshoot the warnings/fails.



Preview	<ul> <li>Uses figures currently entered in Encompass to see if disclosures would pass if they were generated</li> </ul>
Review/Order	<ul> <li>Uses last disclosed information and compares it to what is currently in Encompass to see if all tests are passed</li> </ul>

- When a Mavent Preview is runs it uses the current figures in Encompass to ensure they meet compliance standards.
- Review/Order: Uses the last disclosed information and compares it to what is currently in the system to ensure no significant changes to the loan data have been made since the last disclosure. A FAIL on an Order typically indicates that something has changed since the last disclosure that has yet to be <u>disclosed to</u> the customer or could have been changed inadvertently.



- Unlike RegsData today, we CANNOT close a loan with a FAIL in Mavent. Fails should be reviewed and troubleshooted for resolution. Encompass will stop you from proceeding with closing.
- Mavent should be run:
  - Prior to initial disclosures
  - Anytime a CIC is issued/At Lock
  - During processing, prior to "ready for CD"
  - Closing

Mavent will automatically run at the following milestones.

Your loan officer will be *required* to run Mavent *preview* before submitting to UW (an alert is set up in Encompass)

Milestone	Preview	Review
Application		
Submittal		
Cond. Approval		<b>~</b>
Processing		
Cond. Review		
Clear to Close		<b>V</b>
Ready for Docs		
Docs Out		<b>V</b>
Funding		
Post Closing		
Purchasing		
Completion		



Home Pipeline Loan Conta	acts Dashb	oard Reports					Please	e note: For testing	<b>)</b>					
a Borrowers Patrick and Lorraine Purchaser					FAILS for N	<b>purposes ONLY,</b> we will receive FAILS for NMLS and will be able	Op	en Web View	Search All	Regs 📴 eFolde				
1234 MI Way Cypress, TX 77433	l	1 <sup>st</sup> Loan #: 000100305 Loan Amount: \$425,000.00	LTV: 85.000/85 DTI: 14.127/15	.000/85.000 .200	Rate: 7.625%		to proceed be unable t	l. In production we to proceed with a	e will FAIL					
Alerts & Messages Log	R.	Compliance Service - Did Not P	ass								Order	Preview	View Error List	Fee Details
Compliance Review - Did Not Pass eConsent Accepted - Lorraine Pur	02/17/25 02/17/25	Ordered Date/Time 02/17/2025		Ordered	By Automatic Order							1		
econsent Accepted - Patrick Purc	02/17/25		Fit Width V											
Loan document uploaded	02/17/25									Loop offi	oor			
Loan document uploaded	02/17/25									Loan on	cer			<u> </u>
Documents esigned	02/17/25		$\mathbb{N}$	1a	ve	nt®				and receiv PASS be disclosure generat	ve a fore s are ed			
Forms Tools Services	ř.													
Workflow Tasks	<u>^</u>													
Conversation Log			Customer:	M/I Fina	ncial, LLC (3011	372539)		Review S	Status:	FAIL				
AUS Tracking			Loan ID:	0001003	305			Review	Date:	2025-02-17				
Rep and Warrant Tracker			Baviaw ID:	2011270	5200004002054	2400040000500		iteriei	Ctata:	TV				
Disclosure Tracking			Review ID.	7120825	5179	5422619202502	1		State.					
Fee Variance Worksheet			Location:	Main										
Anti-Steering Safe Harbor Disclosure			Porreuser:	Detriel	Durchaser									
Net Langible Benefit			Borrower:	Patrick	Fulchaser									
ECS Data Viewer														
MI Center								1						
Status Online		Loan Status: FA	AIL .				) 🕢 1	/ 26 🛛 🔾	(+)	riew hea	der hyperlink te	o navigate direc	ctly to that section of	the review
Amortization Schedule	~	ATR/QM	<u>TILA/</u> RESPA	<u>High</u> <u>Cost</u>	<u>Hi</u> <u>Priced</u>	Rules	LILCIISC		<u>USE</u>	rprise <u>Rules</u>	HMD	<u>A</u> <u>0</u>	ther	~



If you are unable to determine the reason or steps, go to compliance center (home tab)



Click Compliance/Mavent Fail Alert Rule Number Lookup and enter the number.

#### **Encompass Support**









PRODUCT SO



M/I FINANCIAL, LLC A Subsidiary of M/I Homes, Inc.

Review the resolution examples to troubleshoot/fix the errors.

## Appraisal Orders: Reggora



## **Requesting an Appraisal**

To place an appraisal order, you can access the request through the Services tab or through the Services button in M/I Borrower Summary – Origination





#### You will start your order on the Reggora homepage and select **create order** :



#### Select your product and click "create"

Regross London M/I Einansial LLC

#### New Order 1234 MI Homes Way, Austin, TX 78703

Total Fee **\$0** 

Due Date 05/28/2025

Job Allocation Mode

Order Request Method
Individually

Priority Normal

📰 Product & Fees	A Appraiser Selection	🕅 Broadcast Settings	
Select a Product:			Select & click
Select			cieale
TEST URAR 1004			Ĩ
TEST Condo Appraisa	I 1073		
TEST Final Inspection	1004D		
TEST CDAIR - Disaste	Area Inspection		
TEST Single Family In	vestment w/Comparable Re	ent Schedule (1004 and 1007)	
			•

Cancel Creat

×



#### Add your contact information:

#### New Order 1234 MI Homes Way, Austin, TX 78703 > Primary Contact

Please designate a primary contact to the order by selecting the star on any valid contact or providing new contact details.

#### **Existing Contacts**

☆ Andy America <sup>Borrower</sup>	☆ Amy America <sup>Coborrower</sup>	<b>☆</b> NHC
C: 305-609-5286 cmonasterio@mihomes.co m	C: 305-609-5286 cmonasterio@mihomes.co m	

Provide New Contact						
First Name	First Name					
Last Name	Last Name					
Role	~					
Email	Email					
Work Phone						
Home Phone						
Cell Phone						



Skip

A Subsidiary of M/I Homes, Inc.

#### Add your contact information:

Orders / Loan #000100593

#### #000100593 123 Main St, Austin, TX 78703 (Travis County)





#### Here are the order details:

Order Details 🗅 Loan Details ⊘ eVault Documents Submissions 🖾 Payment Team Conversation
 営 Revisions

#### 🗉 Order Details

∷ Order Timeline

Status:	Submitted			
Due Date:	04/29/2025			
Inspection Date:	Tuesday, April 22, 2025 12:00 PM			
Appraiser:	M/I Financial Test Appraiser			
Order Type:	Normal			
Product Names:	TEST Condo Appraisal 1073			
Order Fee:	\$5.00			
Forms:	1073			
Branch Name:	Austin UW			
Assigned:	CC MY Edit			

#### 🗹 Internal Notes

Internal Notes is a place to store information on a file internally as a team. This is not shared with appraisers. Create a new note

Manage Message Templates 🗸

Filters: Messages Statuses Reminders



#### Team Conversation add the HOA dues and Seller Credits

Image: Order Details       □       Loan Details       ○       eVault Documents       E       Submissions       E       Payment       □       Team Conversation         Image: Im	
I Order Details       Image: Details     Image: Payment     Image: Payment     Image: Payment     Image: Payment       Image: Details     Image: Payment     Image: Payment     Image: Payment     Image: Payment	
P&S Contract:	
Drop files here or click to upload	
test purchase agreement.pdf Tue, Apr 22, 2025 1:07 PM	Remove Download
SalesContract (1).pdf Tue, Apr 22, 2025 1:15 PM	Remove Download
Other Files:	
Drop files here or click to upload	
Appraisal Order Form.pdf Tue, Apr 22, 2025 1:07 PM	Remove Download

Once the appraisal is approved, it will be auto delivered to the borrower (on 2-hour delay).

Once the borrower opens and acknowledges the appraisal, an email will be sent to the loan specialist (or person who placed the order) with the needed documentation

#### Reggora Appraisal Delivery Status

Name: Alice Firstimer Address: 123 Main St, Austin TX 78703 (Travis County) Email Address: jyates@mihomes.com Loan Number: 000100593 Submission Version Number: 1 E-submission Sent: April 22, 2025 01:48 PM EST Electronic Consent Accepted: April 22, 2025 02:05 PM EST Submission Downloaded: April 22, 2025 02:06 PM EST Consent IP Address: 209.59.241.230, 163.116.247.72



# Thank you





# M/I TITLE, LLC





